



FLORIDA DEPARTMENT OF MANAGEMENT SERVICES

## real estate development and management

We serve those who serve Florida

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Ron DeSantis, Governor

Jonathan R. Satter, Secretary

## Opportunities for Design and Construction Firms

### TRANSITION OF DESIGN AND CONSTRUCTION ADVERTISEMENTS TO THE VENDOR BID SYSTEM

Effective **August 1, 2018**, the Department of Management Services (DMS), Division of Real Estate Development and Management (REDM) will post all advertisements for design and construction firms to the Vendor Bid System (VBS). Please follow the instructions below to locate advertisements.

1. In your web browser, navigate to the Vendor Bid System website at [http://www.myflorida.com/apps/vbs/vbs\\_main\\_menu](http://www.myflorida.com/apps/vbs/vbs_main_menu).
2. Click the "Search Advertisements" hyperlink.
3. Scroll down to the "Agency" dropdown menu.
4. Select "Department of Management Services" from the dropdown menu.
5. Scroll to the bottom of the page and click the "Advertisement Search" button.

The results will display all active advertisements for DMS which include design and construction opportunities.

Effective **January 1, 2020**, the REDM Opportunities for Design and Construction Firms webpage will no longer be active ([https://fp.state.fl.us/docs/FCO\\_PROJ\\_AD/oppo\\_ad.asp](https://fp.state.fl.us/docs/FCO_PROJ_AD/oppo_ad.asp)).

For any questions regarding the transition, please contact Ryan Meikenhous at [Ryan.Meikenhous@dms.myflorida.com](mailto:Ryan.Meikenhous@dms.myflorida.com).

### MYFLORIDAMARKETPLACE (MFMP) REGISTRATION

If awarded a contract, firms must be registered in MFMP before payment can be made. Please follow the instructions below to register with MFMP.

1. Navigate to the MFMP website at [http://www.dms.myflorida.com/business\\_operations/state\\_purchasing/myfloridamarketplace](http://www.dms.myflorida.com/business_operations/state_purchasing/myfloridamarketplace).
2. Click the "Vendors" button.
3. Click the "register with MFMP" hyperlink.
4. Complete information for New Vendor Registration.

For MFMP registering assistance, please call – 866-FLA-EPRO (866-352-3776).

**\*\*Vendors do not need to be registered in MFMP to view advertisements on the VBS.\*\***